



## **CHARGING AND REMISSION OF CHARGES POLICY**

**September 2023**

Date of Last Review: September 2023

Reviewed by: Leanne Fox

Agreed by Governors: Mike Ballinger

Frequency of Review: Annually

Date of Next Review: September 2024

## **1 Introduction**

- 1.1** All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

## **2 Voluntary contributions**

- 2.1** When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2** If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

## **3 Residential visits**

- 3.1** If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we make a charge to cover the costs of transport, board and lodging. Charges may be remitted for parents who are in receipt of certain state benefits.

## **4 Music tuition**

- 4.1** All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2** There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. We offer a discount on this charge for parents who are in receipt of certain state benefits. The discount for an individual lesson will be 20% and for a group lesson, 40%. We give parents information about additional music tuition at the start of each academic year.

## **5 Swimming**

- 5.1** The school organises swimming lessons for children at various times throughout the year. These lessons take place in school time and are part of the National Curriculum. We make no charge for this activity but ask for a voluntary contribution towards transport costs. We inform parents when lessons are to take place.

## **6. School Meals**

**6.1** The cost of school meals is set by the school and payment is required each Monday for the week to come.

As well as the Universal Free School Meal entitlement for all children in Reception, Year 1 and Year 2 classes, Free School Meals are available to children whose parents are in receipt of the following benefits:

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of State Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax credit
- Universal Credit

**Details on how to claim for free school meals are available from the school office.**

**Approved by \_\_\_\_\_ on behalf of the Governing Body**

**September 2023**

**This policy is reviewed annually in the Autumn Term.**

**Next review September 2024**