



12<sup>th</sup> September 2008

Dear Parents

We admitted our new pupils into the Reception classes this week and it was a happy experience for everyone involved. We now have 523 children in our very busy school.

#### Parents' Evening

This will be held on Monday 6<sup>th</sup> October from 3.45 to 6.30 pm. No appointments will be necessary as teachers will be holding open sessions where parents are welcome to visit classrooms on an informal basis.

Please note that if you wish for a longer, confidential meeting with your child's class teacher you are welcome to make an appointment on another day. Also, you may recall that the Spring and Summer parents' evenings provide additional opportunities for consultations and the chance to see children's work.

#### Harvest Festival

This will be held on Friday 26<sup>th</sup> September when we will be having a whole school assembly at 2.15 pm.

Our Harvest Appeal this year is in support of the Salvation Army and we are collecting tinned, dried or packaged non-perishable food which they can use in their work in Coventry.

If you are able to donate any of these items, please place them on the stage in the Infant Hall from next Monday and they will be part of our harvest display.

#### Disclaimer Form for Non-Hazardous Visits

All children will bring home today a gold coloured disclaimer form for school journeys. It covers all trips (except residential visits) and must be returned to school by **FRIDAY 26<sup>th</sup> SEPTEMBER.**

#### Secondary Transfer

A reminder to parents of children in Year 6 that the completed secondary transfer application form must be received in the school office by **Friday 10<sup>th</sup> October.** If you have completed the form online or posted it to the local authority, it would be helpful if you could ask your son/daughter to let the office know this.

#### Rising Five Admissions

If you have given us the name of a child who is due to start school in September 2009, you will receive early next week, via their brother or sister, the brochure 'Primary Education in Coventry 2009'. The school prospectus will follow within the next two weeks.

The common application form inside the back cover of the city brochure must be completed and returned to the school office or the City Council by **Friday 28<sup>th</sup> November.** This date is much earlier than in previous years, so don't delay in contacting us if you haven't given us your child's details yet. Please remember to complete the form even if you live in our catchment area.

Applications can also be made on-line at [www.coventry.gov.uk/admissions](http://www.coventry.gov.uk/admissions).

#### Clarinet Tuition

There is a vacancy for a new starter to join a group of 2 children (making a group of 3). Please contact Mrs Nelson in the school office if you would like further details.

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### School Photographs (for children in Years 1 – 5)

The photographer will be in school on Monday 22<sup>nd</sup> September for children in Years 1 to 5. Children should wear their normal school uniform, including sweatshirts.

**All the children will have individual photos taken**, and those with brothers or sisters in other years (including the Reception classes and Year 6) will be photographed with them also. Children in the Reception classes will have their individual and class photographs taken next month, and Year 6 will have individual and year group photos next summer.

### Sending Money to School

We operate a class box system, which means that cheques, cash and any other correspondence are collected in the classroom and then taken to the school office each morning.

In order to make sure that this works efficiently, and to comply with City Council audit requirements, will parents please put **all** cheques or money in a sealed envelope with your child's name and class, and a brief description, on the front. It is very difficult for the school office to give change, and so whenever possible the correct money should be sent in. Hopefully this will avoid lengthy queues forming outside the office, especially on a Monday morning!

### Walking Bus

Children should arrive at the Burnt Post by 8.40 am at the latest – it's very difficult to organise groups and to make sure the bus gets to school on time if children arrive any later.

### Finham Park Rangers Football

There are a few vacancies for Year 4 pupils with Finham Park Rangers. Please call Robert Taylor on 07730 732085 if you are interested.

Yours sincerely

**C D ROSE**  
Head Teacher

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